

Rogers Waterworks and Sewer Commission
January 20, 2026
Minutes

The Rogers Waterworks and Sewer Commission held its monthly meeting at 4:00 PM, January 20, 2026, at the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, Jene' Huffman-Gilreath and Chairman Jerry Carmichael. Rogers Water Utilities staff present were Aaron Short, Jered Sigmon, Brian Sartain, Jennifer Hoffman, Todd Beaver, Johnny Lunsford, Jerry Roegner, Travis Tripodi, Debbie Putman and Brent Dobler. Garrett McMichael with Halff Engineering and Robert Frazier from the Frazier Law Firm were also in attendance.

Chairman Carmichael called the meeting to order at 4:00 PM and opened the Public Forum portion of the meeting. With no one in attendance wishing to speak during the public forum, Chairman Carmichael closed the public forum.

Chairman Carmichael then called for action on the minutes from the December 15, 2025, Water and Sewer Commission meeting. Commissioner McClure made a motion to approve the minutes from December 15, 2025. Commissioner Greene seconded. All in favor, minutes were approved.

Chairman Carmichael then recognized Jered Sigmon to present the financial reports. Billed revenue in the Water department for December 2025 was up 11.2% from December 2024 at \$1,537,785. Water consumption was up 1.2% at 234,170,945 gallons. The Water department reported a net income of \$310,573 for December 2025 and YTD income of \$4,078,033. The percentage of Fiscal Year Passed is 50%. Water revenues are 46% of budget and expenses are 49% of budget. Capital spend is 31% at \$3,313,168.

The Sewer department billed revenue for the month of December 2025 is up 23.8% from December 2024 at \$1,985,645. Sewer consumption was up 3.6% at 192,070,900 gallons. The Sewer Department reported a net income of \$716,307 and a YTD income of \$5,009,904. The percentage of Fiscal Year Passed is 50%. Sewer revenues are at 51% of budget and expenses are at 49% of budget. Capital spend is 27% at \$12,782,386.

Unrestricted cash reserves for December 2025 in Water are \$28,498,338 and in Sewer are \$21,981,539. Restricted funds in Water are \$2,824,459 and in Sewer are \$2,766,917. Total restricted and unrestricted cash reserves are \$56,071,253. This is an increase of \$1,907,473 from December 2024. Unaccounted for water stands at 9%.

Chairman Carmichael then recognized Brian Sartain to present the Engineering Reports. Brian began by showing the latest picture of the solids handling project building with dryer equipment finally being installed. He then gave a brief description of projects that will be out for bid soon. The Hwy 12 Waterline Replacement and the Blossom Way Sewer Emergency Repair. The 2025 Manhole Rehab project is now complete as is the RWU Asphalt Rehab project. The Aerial Sewer Main Stream Crossing is now in design, and we will be selecting a consultant soon for a Water Master Plan update.

Chairman Carmichael then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd went over the DMR's, noting that the plant is operating very well. The

FOG Inspections are routine. The plant is dealing with the failure of a centrifuge outlet conveyor. Staff have patched it successfully while we await repair parts. The request to purchase these parts will be presented later in the meeting. The plant treated 293.2MG in December including approximately 14MG of I&I. The average daily flow for the month was 9.5MGD. These flows included <.1" of rain over three events. The historical average rainfall for December is 2.85", so additional inflow is not from rain, but likely a creek crossing or the Blossom Way emergency repair.

Chairman Carmichael then recognized Jerry Roegner to present RESOLUTION 26-01 A RESOLUTION AUTHORIZING DISPOSITION OF CERTAIN OBSOLETE INFORMATION TECHNOLOGY (IT) EQUIPMENT, AND FOR OTHER PURPOSES. Mr. Roegner stated that the IT department needs to rid itself of old equipment running on obsolete Windows operating systems and has six of our original servers that are now also obsolete. Commissioner Huffman-Gilreath made a motion to approve RESOLUTION 26-01 A RESOLUTION AUTHORIZING DISPOSITION OF CERTAIN OBSOLETE INFORMATION TECHNOLOGY (IT) EQUIPMENT; AND FOR OTHER PURPOSES, seconded by Commissioner McClure. All in favor, Resolution 26-01 passed.

Chairman Carmichael then recognized Todd Beaver to present RESOLUTION 26-02, A RESOLUTION AUTHORIZING THE PURCHASE OF A CERTAIN REPLACEMENT PART FOR THE ROGERS POLLUTION CONTROL FACILITY; AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE; WAIVING COMPETITIVE BIDDING; AND FOR OTHER PURPOSES. Mr. Beaver explained that this is for the repair parts for the conveyor referenced earlier in his RPCF report. The problem originated due to the alignment of the original equipment and will be addressed during this repair. Operating procedures will be modified as well to better maintain this conveyor. Commissioner Greene made a motion to approve RESOLUTION 26-02, A RESOLUTION AUTHORIZING THE PURCHASE OF A CERTAIN REPLACEMENT PART FOR THE ROGERS POLLUTION CONTROL FACILITY; AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE; WAIVING COMPETITIVE BIDDING; AND FOR OTHER PURPOSES, seconded by Commissioner Sultemeier seconded. All in favor, Resolution 26-02 passed.

Chairman Carmichael then recognized Jered Sigmon to present RESOLUTION NO 26-03 A RESOLUTION AUTHORIZING RENEWAL OF A CONTRACT FOR PRINTING AND MAILING SERVICES FOR THE ROGERS WATER UTILITIES, AND FOR OTHER PURPOSES. Mr. Sigmon explained that the Utility has a contract that expires next month and we are looking to renew the same contract with a \$.01 increase per bill. The vendor has performed well and RWU would like to renew the contract for another year. Commissioner Jene' Huffman-Gilreath made a motion to approve RESOLUTION NO 26-03 A RESOLUTION AUTHORIZING RENEWAL OF A CONTRACT FOR PRINTING AND MAILING SERVICES FOR THE ROGERS WATER UTILITIES, AND FOR OTHER PURPOSES, seconded by Commissioner Sultemeier. All in favor, Resolution 26-03 passed.

Chairman Carmichael then recognized Travis Tripodi to present a revised Schedule of Fees, Costs, and Deposits that includes new charges for Water and Sewer Remobilization Fees along with a Reinspection Fee. Mr. Tripodi stated that the inspectors and field operations mobilize on many occasions and the contractor never shows up. These remobilization charges are intended to remedy this situation by penalizing no shows. Commissioner Greene made a motion to approve the revised Schedule of Fees, Costs, and Deposits, seconded by Commissioner McClure. All in favor, motion carried.

Chairman Carmichael then recognized Travis Tripodi to present the Veteran's Park Sewer Design Contract Amendment. Mr. Tripodi then presented this project on GIS to the Commission. This project will eliminate several existing sewer mains that are located in less-than-ideal locations. This will also eliminate two creek crossings which will benefit Operations and the RPCF as well. He then showed the proposed new alignment across 8th Street. Engineering Staff is recommending accepting this change order from Half Associates Inc. for the additional work in the amount of \$87,290. Commissioner Sultemeier made a motion to accept the Change Order from Half Associates Inc. for the additional work in the amount of \$87,290. Seconded by Commissioner Greene. All in favor, motion carried.

Chairman Carmichael then recognized Travis Tripodi to present the Osage Creek Sanitary Sewer Rehab project. RWU desires professional engineering services for the design of the replacement of approximately 7,200 linear feet of gravity sewer. This project will upgrade capacity from just south of the intersection of S. Bellview Rd at Blossom Way Drive. It is anticipated that this improvement will be completed parallel to the existing sewer, which will be abandoned with the completion of the project. Staff recommend approval of the engineering proposal from McClelland Consulting Engineers in the amount of \$616,500 plus direct expenses. Included in this fee is \$539,000 in lump sum professional services fees for project management, survey design, and bid services, plus hourly fees not to exceed \$50,000 for environmental permitting, plus \$27,500 in geotechnical investigation work at a rate of \$1,375.00 per core sample and an estimated number of 20 samples. Commissioner Jene Huffman-Gilreath made a motion to approve, seconded by Commissioner McClure. All in favor, motion carried.

Chairman Carmichael then recognized Brian Sartain to present the Facilities Extension Contract Special Condition for the Bekaert Redevelopment Project. Mr. Sartain presented on GIS illustrating this project. Bekaert is already extending water from the south side of Bekaert to within 200 lf of Hwy 102. This FEC will allow RWU to participate in this contract and connect our existing mains by extending 289lf of 8", including a jack and bore underneath Hudson Rd from the south connecting to our existing waterline on the north side of Hudson Rd and complete a much-needed water loop in the area for \$158,700. Commissioner Greene made a motion to approve the Facilities Extension Contract for extending 289lf of 8" pipe including a jack and bore under Hudson Rd in the amount of \$158,700, seconded by Commissioner Jene Huffman-Gilreath. All in favor, motion carried.

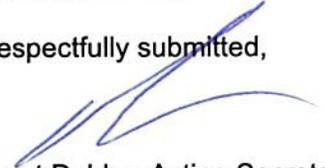
Chairman Carmichael then recognized Jennifer Hoffman to present the selection of the Janitorial Service Provider for RWU. Ms. Hoffman stated that RWU's current janitorial provider, David's Custom Cleaning, has requested to end their contract with RWU. As a result, RWU went back out to bid for these services. Five providers submitted bids, but only one met all required specifications. Executive Services Spin was the second lowest bidder with an annual bid of \$46,239.83. The low bid was \$44,374.60, but again, was deemed non-responsive as that bidder did not meet the specifications. Staff recommend awarding the Janitorial Service Provider for RWU to Executive Services Spin in the amount of \$46,239.83. Commissioner Huffman-Gilreath made a motion to approve awarding Executive Services Spin in the amount of \$46,239.83, seconded by Commissioner McClure. All in favor, motion carried.

Chairman Carmichael then recognized Johnny Lunsford to present RESOLUTION 26-04 A RESOLUTION AUTHORIZING EXTENSION OF THE TERM OF A CONTRACT FOR CIPP SEWER REHABILITATION, AND FOR OTHER PURPOSES. Mr. Lunsford stated that RWU would like to extend our existing contract with Humbar Contracting until the end of the current fiscal year (June 30, 2026), the amount of work to be contracted not to exceed the amount of

\$1,265,126.46. Johnny stated that we had to reduce our original contract amount when we were made aware of problems with the Blossom Way Sewer main shortly after approving our FY26 budget. After receiving bids for the Blossom Way Sewer projects, there is money in the budget to continue to repair our aging sewer lines by CIPP. Commissioner McClure made a motion to approve RESOLUTION 26-04 A RESOLUTION AUTHORIZING EXTENSION OF THE TERM OF A CONTRACT FOR CIPP SEWER REHABILITATION, AND FOR OTHER PURPOSES, seconded by Commissioner Sulzemeier. All in favor, Resolution 26-04 passed.

With no further business, Chairman Carmichael called for a motion to adjourn. Commissioner Jene' Huffman-Gilreath made a motion to adjourn, seconded by Commissioner Sulzemeier. The meeting was adjourned at 4:47 PM.

Respectfully submitted,



Brent Dobler, Acting Secretary
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