

Rogers Waterworks and Sewer Commission
December 15, 2025
Minutes

The Rogers Waterworks and Sewer Commission held its monthly meeting at 4:00 PM, December 15, 2025, at the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, and Chairman Jerry Carmichael. Commissioner Huffman-Gilreath was absent. Rogers Water Utilities staff present were Jered Sigmon, Brian Sartain, Jennifer Hoffman, Todd Beaver, Mario Morales, Johnny Lunsford, Jerry Roegner, Dan Grelle, Travis Tripodi and Brent Dobler. Robert Frazier from the Frazier Law Firm was also in attendance as were David Coleman and Katie Flores with the Forvis-Mazars accounting firm.

Chairman Carmichael called the meeting to order at 4:00 PM and opened the Public Forum portion of the meeting. Brian Sartain approached the podium to recognize a special employee. Brian informed the Commission and those in attendance that Dan Grelle, our senior design tech, would be retiring at the end of 2025 after 34 years at RWU. Dan began working for RWU in September of 1991. The Commission and all in attendance applauded Dan in appreciation of his years of service and of his well-earned retirement.

Chairman Carmichael then called for action on the minutes from the November 17, 2025, Water and Sewer Commission meeting. Commissioner Greene made a motion to approve the minutes from November 17, 2025. Commissioner McClure seconded. All in favor, minutes were approved.

Chairman Carmichael then recognized Jered Sigmon to present the financial reports. Billed revenue in the Water department for November 2025 was down -5.3% from November 2024 at \$1,638,634. Water consumption was down -10.2% at 279,032,739 gallons. The Water department reported a net income of \$472,038 for November 2025 and YTD income of \$3,767,350. The percentage of Fiscal Year Passed is 42%. Water revenues are 40% of budget and expenses are 42% of budget. Capital spend is 22% at \$2,298,092.

The Sewer department billed revenue for the month of November 2025 is up 8.6% from November 2024 at \$1,975,094. Sewer consumption was up 0.7% at 201,931,400 gallons. The Sewer Department reported a net income of \$668,840 and a YTD income of \$3,137,775. The percentage of Fiscal Year Passed is 42%. Sewer revenues are at 39% of budget and expenses are at 42% of budget. Capital spend is 13%.

Unrestricted cash reserves for November 2025 in Water are \$28,114,594 and in Sewer are \$25,918,786. Restricted funds in Water are \$2,866,735 and in Sewer are \$1,445,874. Total restricted and unrestricted cash reserves are \$54,033,380. This is an increase of \$5,558,126 from November 2024. Unaccounted for water stands at 9%. Revenue from penalties from both water and sewer billing is up 10.5% YOY.

Chairman Carmichael then recognized Brian Sartain to present the Engineering Reports. Brian began by showing a picture of the solids handling project building fully erected and the walls and roof being installed. Dryer equipment installation should begin within the next 30 days. He then gave a brief description of how an ADH interpretation has affected RWU's sewer collection

master plan. He let the Commission know that RWU is diligently working on a solution to this with all parties involved and that we hope that a decision is coming soon. The issue deals with the interpretation of the word "surcharge". The ADH's current definition will cost RWU just over \$50 million over the next five years.

Chairman Carmichael then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd went over the DMR's, noting that the plant is in good shape now. We continue working with TCQ on plans for flow measurement and treatment improvements. The SCADA design is ongoing. The plant treated 312 MG in October, treating approximately 42 MG of I&I. The average daily flow for the month was 10.4 MGD. These flows included 1.89" of rain over 5 events. The historical average rainfall for October is 3.74".

Chairman Carmichael then recognized David Coleman and Katie Flores from Forvis-Mazars to present the FY25 Financial Audit Report. Mr. Coleman stated that the largest difference in this years and prior years' audit was that we have now combined the water and sewer audits. These were separate in the past. Forvis-Mazars stated that the total net position of the utility is \$291M compared to \$272M in 2024. Forvis-Mazars issues a clean, unmodified opinion of the RWU audit. No deficiencies, no issues. Commissioner McClure made a motion to approve and accept the RWU FY25 audit. Commissioner Greene seconded. All in favor, motion carried.

Chairman Carmichael then recognized Jered Sigmon to present the annual Red Flag report. Jered informed the Commission that for 2025 the policies and procedures already in place are adequate and no identity theft has taken place. No proposed changes or modifications. Commissioner Greene made a motion to approve the 2025 Red Flag policy report, seconded by Commissioner McClure. All in favor, motion carried.

Chairman Carmichael then recognized Jered Sigmon to present RESOLUTION 25-34 A RESOLUTION APPROVING A COST-OF-LIVING (COLA) FOR EMPLOYEE WAGES AND SALARIES; AMENDING THE FISCAL YEAR 2026 BUDGET, AND FOR OTHER PURPOSES. RWU has always followed the City of Rogers lead on this item, and the City of Rogers has implemented a 2.8% COLA to go into effect 1/1/26. RWU had originally budgeted a COLA at 1.5% back in the spring. Since this increase is larger than the 1.5% originally budgeted, there is a budget amendment required. The extra cost (budget amendment) is \$220,000. Since this is for only 6 months, the true cost will be \$110,000 for the remainder of the budget year. Commissioner Sultemeier made a motion to approve RESOLUTION 25-34 A RESOLUTION APPROVING A COST-OF-LIVING (COLA) FOR EMPLOYEE WAGES AND SALARIES, AMENDING THE FISCAL YEAR 2026 BUDGET, AND FOR OTHER PURPOSES, seconded by Commissioner Greene. All in favor, Resolution 25-34 passed.

Chairman Carmichael then recognized Brian Sartain to present RESOLUTION NO 25-35 A RESOLUTION ADOPTING A REVISED STANDARD FOR FACILITIES EXTENSION CONTRACTS, AND FOR OTHER PURPOSES. This contract required minor updates including reference to access fees, which are no longer required, and impact fees. In this new contract, instead of including a fixed number in the contract, the contract will simply refer to the City of Rogers Codes of Ordinances so that any future changes are minimized. Commissioner Greene made a motion to approve RESOLUTION NO 25-35 A RESOLUTION ADOPTING A REVISED STANDARD FOR FACILITIES EXTENSION CONTRACTS, AND FOR OTHER PURPOSES. seconded by Commissioner McClure. All in favor, Resolution 25-35 passed.

Chairman Carmichael then recognized Brian Sartain to present RESOLUTION NO 25-36 A RESOLUTION DESIGNATING AN ELECTRONIC BIDDING SERVICE VENDOR AND

WEBSITE FOR PUBLIC WORKS PROJECTS FOR CALENDAR YEAR 2026: DIRECTING PUBLICATION OF THE DESIGNATIONS; AUTHORIZING AN ADDITIONAL WEBSITE; AND FOR OTHER PURPOSES. Brian explained that we have been using Central Bidding for this service for several years now. RWU will utilize this service for posting advertising notices and accepting bids. Commissioner Greene made a motion to approve RESOLUTION NO 25-36 A RESOLUTION DESIGNATING AN ELECTRONIC BIDDING SERVICE VENDOR AND WEBSITE FOR PUBLIC WORKS PROJECTS FOR CALENDAR YEAR 2026: DIRECTING PUBLICATION OF THE DESIGNATIONS; AUTHORIZING AN ADDITIONAL WEBSITE; AND FOR OTHER PURPOSES. Seconded by Commissioner McClure. All in favor, Resolution 25-36 passed.

Chairman Carmichael then recognized Robert Frazier to present RESOLUTION 25-37 A RESOLUTION APPROVING UPDATES, REVISIONS AND AMENDMENTS TO CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF ROGERS, ARKANSAS: AND FOR OTHER PURPOSES. Mr. Frazier explained that the City of Rogers will be re-publishing the entire City Code of Ordinances and this is a good time to "clean-up" the existing language such as Water and Sewer Board instead of Commission, or manager instead of superintendent, and the like. Commissioner McClure made a motion to approve RESOLUTION 25-37 A RESOLUTION APPROVING UPDATES, REVISIONS AND AMENDMENTS TO CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF ROGERS, ARKANSAS: AND FOR OTHER PURPOSES. Commissioner Sultemeier seconded All in favor, Resolution 25-37 passed.

Chairman Carmichael stated that Item Number 7, Bid Results for Janitorial Services had been pulled from the Agenda.

With no further business, Chairman Carmichael called for a motion to adjourn. Commissioner Sultemeier made a motion to adjourn, seconded by Commissioner McClure. The meeting was adjourned at 5:10 PM.

Respectfully submitted,



Brent Dobler, Acting Secretary
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