

Rogers Waterworks and Sewer Commission
November 17, 2025
Minutes

The Rogers Waterworks and Sewer Commission held its monthly meeting at 4:00 PM, November 17, 2025, at the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, Jene' Huffman-Gilreath and Chairman Jerry Carmichael. Rogers Water Utilities staff present were Jered Sigmon, Brian Sartain, Jennifer Hoffman, Todd Beaver, Johnny Lunsford, Jerry Roegner, Donna Wilson, Hortencia Sanchez, Ayesa Nolasco, and Brent Dobler. Robert Frazier from the Frazier Law Firm was also in attendance.

Chairman Carmichael called the meeting to order at 4:00 PM. He then recognized Brent Dobler to speak in the Public Forum. Dobler presented Donna Wilson and her accomplishments at RWU to the Commission in recognition of thirty years with the utility. Chairman Carmichael then recognized Johnny Lunsford to speak in the Public Forum. Lunsford presented Terry Edwards and his accomplishments at RWU to the Commission in recognition of thirty years with the utility.

Chairman Carmichael then called for action on the minutes from the October 20, 2025, Water and Sewer Commission meeting. Commissioner McClure made a motion to approve the minutes from October 20, 2025. Commissioner Huffman-Gilreath seconded. All in favor, minutes were approved.

Chairman Carmichael then recognized Jered Sigmon to present the financial reports. Billed revenue in the Water department for October 2025 was down -5.7% from October 2024 at \$1,877,235. Water consumption was down -9.0% at 332,447,012 gallons. The Water department reported a net income of \$404,395 for October 2025 and YTD income of \$3,295,053. The percentage of Fiscal Year Passed is 33%. Water revenues are 34% of budget and expenses are 35% of budget. Capital spend is 17%.

The Sewer department billed revenue for the month of October 2025 is up 9.8% from October 2024 at \$1,879,483. Sewer consumption was up 2.3% at 209,946,500 gallons. The Sewer department reported a net income of \$505,899 and a YTD income of \$2,466,642. The percentage of Fiscal Year Passed is 33%. Sewer revenues are at 31% of budget and expenses are at 33% of budget. Capital spend is 9%.

Unrestricted cash reserves for October 2025 in Water are \$28,286,671 and in Sewer are \$26,844,444. Restricted funds in Water are \$3,858,339 and in Sewer are \$2,513,164. Total restricted and unrestricted cash reserves are \$61,502,618. This is an increase of \$8,091,267 from October 2024.

A net decrease of \$23,600 in October due to reversal of impact fees inaccurately recorded in July. Impact fee revenue from Taylor Estates (26th St) to be recognized as meters are requested. YTD access and impact fee total is 12% of FY26 budget. The 12-month rolling average for unaccounted for water is 7%.

Chairman Carmichael then recognized Brian Sartain to present the Engineering Reports. Brian began by showing slides of the construction progress on the new Solids Handling Facility. The floor slab is now complete, and steel erection will begin this month. Most of the dryer components are now onsite. The asphalt rehabilitation project is currently underway at several RWU locations. He also went over the Transmission Main Easement Acquisition project status. The Sanitary Sewer Model from Freese & Nichols has been updated with higher densities and is now complete.

Chairman Carmichael then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd went over the DMR's, noting that the plant is in good shape now. We are working with TCQ on plans for flow measurement improvements. We will be reviewing this plan as soon as possible. The FOG program has two sites that require some focus, but the customers are working with Paul and Amber. The plant treated 318.1 MG in October, treating approximately 39 MG of I&I. The average daily flow for the month was 10.3 MGD. These flows included 3.34" of rain over 6 events. The historical average rainfall for October is 4.0".

Chairman Carmichael then recognized Brian Sartain to present Change Order No. 3 for W. Poplar St. Improvements. Brian explained that as part of the Poplar St. Reconstruction Project from 1st St. to 8th St., the City of Rogers has requested the contractor to perform additional work along S. 3rd St. north of Poplar. Since a waterline extension is also planned for this corridor, it would be prudent and more cost-effective to perform the waterline extension prior to additional sidewalk and street improvements. Staff request authorization to negotiate the final form and content of a change order for waterline unit priced items totaling \$62,714, with an additional \$20,000 to account for contingencies and additional expenses incurred for the relocation of building plumbing/service lines. This would result in an additional reimbursement to the City of Rogers in an amount not to exceed \$82,714.00. Commissioner Huffman-Gilreath made a motion to approve Change Order No. 3 for W. Poplar St. Improvements in an amount not to exceed \$82,714.00. Commissioner McClure seconded. All in favor, motion carried.

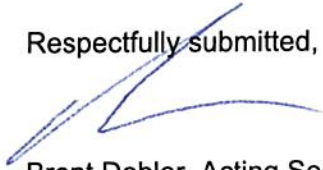
Chairman Carmichael then recognized Brian Sartain to present Change Order Project 3479 Rogers Fire Station #4. As part of the construction of Rogers Fire Station #4 at 24th & Olive, RWU requested during plan review that a water main be run across the front of the site to facilitate the future utility relocations of a planned roundabout project at 24th & Olive. The City of Rogers has requested that RWU cover the cost of the additional waterline, which would have otherwise been constructed as part of the roadway project and funded by RWU. The City's contractor has submitted the above estimate for a change order to include the water main extension, which was not a part of the City's original construction contract for the fire station. Staff recommends approval of this estimate, and requests authorization to reimburse the City of Rogers in the amount of \$85,480 for utility expenses incurred as part of this project. Commissioner Huffman-Gilreath made a motion to approve Change Order Project 3479 Rogers Fire Station #4 for an amount not to exceed \$85,480. Commissioner McClure seconded. All in favor, motion carried.

Chairman Carmichael then recognized Jered Sigmon to present RESOLUTION 25-33 A RESOLUTION ESTABLISHING WRITTEN POLICIES AND PROCEDURES REGARDING ELECTRONIC FUNDS TRANSFERS, AND FOR OTHER PURPOSES. Jered stated that RWU does utilize electronic funds transfer. RWU is required by the state to have an ordinance, policies and procedures in place for electronic funds transfers. These are best practices and standard practices for handling electronic funds transfers. Commissioner Huffman-Gilreath made a motion to approve RESOLUTION 25-33 A RESOLUTION ESTABLISHING WRITTEN POLICIES AND PROCEDURES REGARDING ELECTRONIC FUNDS TRANSFERS; AND FOR

OTHER PURPOSES, seconded by Commissioner Sultemeier. All in favor, Resolution 25-33 passed.

With no further business, Chairman Carmichael called for a motion to adjourn. Commissioner Huffman-Gilreath made a motion to adjourn, seconded by Commissioner McClure. The meeting was adjourned at 4:39 PM.

Respectfully submitted,



Brent Dobler, Acting Secretary
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