

Rogers Waterworks and Sewer Commission
September 15, 2025
Minutes

The Rogers Waterworks and Sewer Commission held its monthly meeting at 4:00 PM, September 15, 2025, at the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, Jene' Huffman-Gilreath and Chairman Jerry Carmichael. Rogers Water Utilities staff present were Jered Sigmon, Brian Sartain, Jennifer Hoffman, Todd Beaver, Travis Tripodi and Brent Dobler. Robert Frazier from the Frazier Law Firm was in attendance as were Lydia Quinn, Kale Farmer, Greg Simmons, Brent Hauser, Jason Cocklin and Olivia Overton from Freese & Nichols.

Chairman Carmichael called the meeting to order at 4:00 PM.

Chairman Carmichael then called for action on the minutes from the August 18, 2025, Water and Sewer Commission meeting. Commissioner Sultemeier moved to approve the minutes from August 18, 2025. Commissioner McClure seconded. All in favor, minutes were approved.

Chairman Carmichael then recognized Jered Sigmon to present the financial reports. Billed revenue in the Water department for August 2025 was up 4.5% from August 2024 at \$2,230,817. Water consumption was down 1.0% at 407,417,611 gallons. The Water department reported a net income of \$629,148 for August 2025 and YTD income of \$1,097,892. The percentage of Fiscal Year Passed is 17%. Water revenues are 18% of budget and expenses are 18% of budget. Capital spend is 6%.

The Sewer department billed revenue for the month of August 2025 is up 13.3% from August 2024 at \$1,953,132. Sewer consumption was up 5.7% at 233,637,200 gallons. The Sewer department reported a net income of \$424,508 and a YTD income of \$1,030,517. The percentage of Fiscal Year Passed is 17%. Sewer revenues are at 16% of budget and expenses are at 17% of budget. Capital spend is 4%.

Unrestricted cash reserves for August 2025 in Water are \$27,143,240 and in Sewer are \$25,369,412. Restricted funds in Water are \$3,363,549 and in Sewer are \$2,068,198. Total restricted and unrestricted cash reserves are \$57,944,400. This is an increase of \$5,850,499 from August 2024. The 12-month rolling average for lost water is 7%. A total of \$248,100 was collected in access and impact fees in August. Jered noted that "vacationed" irrigation meters are 22% higher than at this time last year due to the substantial amount of precipitation we have experienced this year. The annual audit is ongoing.

Chairman Carmichael then recognized Brian Sartain to present the Engineering Reports. Brian spoke about the first "Pipe School" that RWU recently rolled out for engineers. Engineering and Field Operations collaborated to host this event with groups of young design professionals from the engineering firms of Olsson, Crafton Tull and CEI engineering firms. RWU gave classroom instruction, field demonstrations, and "show and tell" to provide them with a better understanding of the construction, maintenance, and operations practices in the systems that they are, or will be actively designing. This is meant to help RWU in the long term by improving the design of water and sewer systems to benefit future operations and maintenance activities that must be performed by the owner. In this case, RWU. Brian then gave an update on the

Western Transmission Main project that is currently in the easement acquisition process on the southern half, and in the final alignment phase on the north half of the project. He then summarized the results from our annual smoke testing projects. Over 97,000 feet of sewer mains were evaluated. Private side I&I was estimated at 200gpm while RWU I&I was estimated at 45gpm. Brian concluded his presentation with plan review and project status updates.

Chairman Carmichael then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd went over the DMR's, noting that there were no issues. He then briefly discussed the FOG program. He then elaborated on our industrial pretreatment for the month. Issues at the TCQ facility had a profound adverse effect on the RPCF earlier this month and late last month. The plant treated 322.8 MG in August, treating approximately 44 MG of I&I. The average daily flow for the month was 10.4 MGD. These flows included 3.4" of rain over 6 events. The historical average rainfall for August is 3.3".

Chairman Carmichael then recognized Travis Tripodi to present the bid results for the South 4th Street Water and Sewer Replacement project. Travis gave a quick overview of the project. RWU will be able to replace the water and sewer on this street without having to perform and pay for the street rehabilitation, as this will be done by the street department as they are scheduled to renovate this street after our project is complete. The waterline involved has been problematic and requires replacement. RWU received three bids on this project, all were below the engineer's estimate. Travis stated that staff recommend accepting the bid from Steep Creek, LLC for the South 4th Street Water and Sewer Replacement project for the bid amount of \$2,542,198.02. Commissioner Huffman-Gilreath made a motion to accept the bid from Steep Creek, LLC for the South 4th Street Water and Sewer Replacement project for \$2,542,198.02. Seconded by Commissioner McClure. All in favor, motion passed.

Chairman Carmichael then recognized Brian Sartain to present the bid results for the Blossom Way Large Sewer Main Lining project. Brian stated that this is one of two bids that are required to address the emergency repairs on the fiberglass reinforced pipe. This first project will line, by a cured in place liner, fiberglass reinforced pipe that is still structurally sound, but has cracks at this time that, if not repaired, will eventually require expensive and complete replacement. Brian stated that staff recommend awarding Ace Pipe Cleaning, Inc the Blossom Way Large Sewer Main Lining project for the bid amount of \$2,096,854.00. Commissioner Huffman-Gilreath made a motion to accept the bid from Ace Pipe Cleaning, Inc, for the Blossom Way Large Sewer Main Lining project for \$2,096,854.00. Seconded by Commissioner McClure. All in favor, motion passed.

Chairman Carmichael then recognized Travis Tripodi to present the bid results for the 2025 RWU Asphalt Rehabilitation project. This seal coat at 11 different RWU locations will enhance durability, appearance and longevity. There were four bidders on the project. Engineering staff recommend awarding Cyrus Service LLC for the bid amount of \$79,196.20. Commissioner Huffman-Gilreath made a motion to accept the bid from Cyrus Service LLC for the 2025 RWU Asphalt Rehabilitation project for \$79,196.20. Seconded by Commissioner McClure. All in favor, motion passed.

Chairman Carmichael then recognized Brian Sartain to present the RPCF Capacity Improvement Project Engineering Selection. The proposed design phase follows the completion of a Facility Master Plan and Preliminary Design Report. The improvements focus on replacing preliminary and tertiary treatment elements at the RPCF with higher capacity processes that will allow the facility to process wet weather flows at the projected 2040 design flows. Target capacities are based on influent flows of 15.5 MGD average and 72 MGD peak hour. These

improvements will affect every process at the RPCF apart from the solids handling train which is already under construction. The total cost of these improvements is estimated to be over \$120M. The design is estimated to take 18 months. Brian stated that the Engineering staff requests authorization to enter into an agreement with Freese & Nichols, Inc. for the design of a capacity improvement project at the Rogers Pollution Control Facility for a lump sum contract in the amount of \$11,504,900. Staff further requests authorization to negotiate the final form and content of the Agreement. Commissioner Huffman-Gilreath made a motion to approve the request for capacity improvement at the Rogers Pollution Control Facility for a lump sum contract in the amount of \$11,504,900 and to approve the request to authorize staff to negotiate the final form and content of the Agreement. The motion was seconded by Commissioner Greene. All in favor, motion passed.

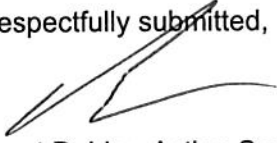
Chairman Carmichael then introduced Brian Sartain to present a request for RWU to pay for design work on a City of Rogers project performed between 2019 and 2022. He stated that the City of Rogers is requesting RWU participation in design work related to the Oak St. Project (28th St. to Promenade Blvd.) performed between 2019-2022. Staff requests authorization to reimburse the City of Rogers in an amount up to \$105,000 for design services, pending a full review of backup documentation of design expenses. Commissioner Greene made a motion to approve authorization to reimburse the City of Rogers in an amount up to \$105,000 for design services, pending a full review of backup documentation of design expenses. Seconded by Commissioner Sultemeier. All in favor, motion passed.

Chairman Carmichael then introduced Brian Sartain to present a Facilities Extension Contract (FEC) with D.R. Horton NWA, LLC. Brian explained that RWU has a line that was built in the 1960's that needs replacement and is within the scope of a proposed development. RWU had a prior FEC with another owner that replaced the sewer line but did not replace the water line. This agreement supersedes the previous request (approved by Rogers Waterworks & Sewer Commission in December 2021) to participate in the "9th St. Townhomes" project. The new developer, D. R. Horton NWA, LLC will utilize this FEC to finally replace the old water main with new water main during the final development of this property. Brian stated that staff requests authorization to enter into a facilities extension contract with D.R. Horton NWA, LLC., with the special condition to participate in the replacement of an existing waterline not to exceed \$191,212.16. Staff further requests authorization to negotiate the final form and content of the agreement. Commissioner Huffman-Gilreath made a motion to approve the facilities extension contract with D.R. Horton NWA, LLC with the special condition to participate in the replacement of an existing waterline not to exceed \$191,212.16. and to approve RWU staff to negotiate the final form and content of the agreement, the motion was seconded by Commissioner McClure. All in favor, motion passed.

Chairman Carmichael then introduced Jennifer Hoffman to present the results of the Janitorial Services Bid. Jennifer explained that the current provider of janitorial services (Bravo) has not lived up to RWU expectations after many failed attempts to remedy. RWU solicited bids and had six contractors turn in bids. The low bid was \$39,900 and was submitted by David's Custom Cleaning. RWU checked references and recommends awarding the Janitorial Services Bid to David's Custom Cleaning. Commissioner McClure made a motion to approve awarding the janitorial contract to David's Custom Cleaning in the amount of \$39,900. The motion was seconded by Commissioner Huffman-Gilreath. All in favor, motion passed.

With no further business, Chairman Carmichael called for a motion to adjourn. Commissioner McClure made a motion to adjourn, seconded by Commissioner Sultemeier. The meeting was adjourned at 4:56PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brent Dobler', with a stylized flourish extending from the end.

Brent Dobler, Acting Secretary
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